



College Code - 4192

Maitrey Educational Society

Nagarjuna

Institute of Engineering, Technology & Management
(AICTE, DTE Approved & Affiliated to R.T.M. Nagpur University Nagpur)

Village Satnavri, Amravati Road, Nagpur 440023

Email: maitrey.ngp@gmail.com; Website: www.nietm.in; Phone No. 07118 322211, 12

NOTICE OF MEETING (A. Y. 2019-20)

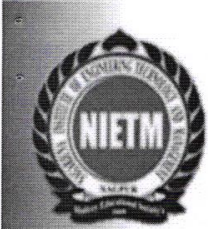
This is to inform that the meeting of IQAC committee members, including co-coordinator is scheduled on dated 20/06/2019 at IQAC center.

Agenda

1. Approval of minutes of meeting held on 03/02/2019 and action taken report.
2. Planning for academic calendar for the session 2019-20
3. Review of the activities carried out in academic year 2018-19
4. Planning for conduction of workshops, industrial visit for students.
5. Review of NAAC work.

Principal
Nagarjuna Institute of Engineering
Technology & Management

IQAC Coordinator
NIETM



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Minutes of Meeting

Date: 20/06/2019
Time: 2:00 p.m.
Venue: Board Room

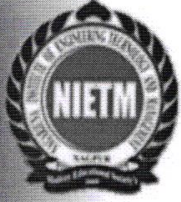
Following members were present for the meeting:

Dr. S. M. Kelo, Principal
Dr. M. K. Rahangdale, Coordinator.
Prof. H. V. Sondawale, HOD, Mechanical Engineering.
Prof. Sweta Moon, HOD, Electrical Engineering.
Prof. Pawan Raut, HOD, Computer science and engineering.
Prof. Parimal Dhote, HOD, Civil Engineering.
Mr. Pravin Wat, Placement Officer.
Mr. Yogesh Sontakke Student Representative (Boys)
Miss. Pallavi Meshram Student Representative (Girls)

The IQAC Coordinator welcomes all the members to the meeting.

1. The IQAC coordinator along with members approved the minutes of meeting held on 03/02/2019.
2. Principal and Vice principal given instructions to all HODs regarding preparation of plan and activities for even semester. Also it was decided the faculty from each department will publish research paper in the session. It was also focus on conduct the activities adhering strictly as per academic calendar for even semester.
3. The IQAC coordinator explained about the various activities carried out in academic session 2019-20. Presentation was given on reports of events. All members appreciated the effort taken by all the departments and team members for organizing and successfully conducting these events.
4. Review of planning and schedule of all activities like workshops and industrial visits was taken. The IQAC Coordinator discus with HODs regarding industrial training for students.
5. Principal and IQAC coordinator was taken review on NAAC work. The instructions were given to each criteria wise In-charges to complete the work within stipulated time


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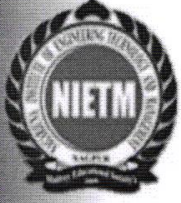
Email: maitrey.ngp@gmail.com; Website: www.nietm.in; Phone No. 07118 322211, 12

Action taken Report

Sr. No.	<u>Particulars of agenda which are discussed</u>	<u>Action Taken</u>
1	Approval of minutes of meeting held on 03/02/2019 and action taken report.	The IQAC unanimously approved the minutes of meeting held on 03/02/2019.
2.	Planning for academic calendar for the session 2019-20.	Action plan was prepared by all HODs for even semester. As per the academic calendar number of curricular and extra curricular activities were conducted.
3.	Review of the activities carried out in academic year 2018-19.	The Principal congrats to all, for successfully conducting all the activities of A.Y 2018-19.
4.	Conduction of workshops, industrial visit for students.	The Principal given instructions to departmental HODs and T & P officer to arrange workshops and industrial visits as per academic calendar schedule.
5.	Review of NAAC work.	Review of NAAC work was taken by Principal and Vice Principal. Criteria wise in charges were given progress report on NAAC work.

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NOTICE OF MEETING (A. Y. 2019-20)

This is to inform that the meeting of IQAC committee members, including co-coordinator is scheduled on dated 4/09/2019 at IQAC center.

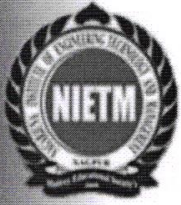
Agenda

1. Approval of minutes of meeting held on 20/06/2019 and action taken report.
2. Review of RTMNU result of Summer-2018 examination.
3. Alumni interaction.
4. Quality initiatives from academic year 2019-20.
5. Conduction of two day workshop on 'Emotional Intelligence' for faculty members and students



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Minutes of Meeting

Date: 04/09/2019

Time: 2:00 p.m.

Venue: Board Room

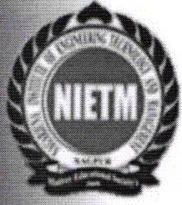
Following members were present for the meeting:

1. Dr. S. M. Kelo, Principal
2. . Dr. M. K. Rahangdale, Coordinator.
3. Prof. H. V. Sondawale, HOD, Mechanical Engineering.
4. Prof. Sweta Moon, HOD, Electrical Engineering.
5. Prof. Pawan Raut, HOD, Computer science and engineering.
6. Prof. Parimal Dhote, HOD, Civil Engineering.
7. Mr. Pravin Wat, Placement Officer.
8. Mr. Shubham Jallawar Student Representative (Boys)
9. Miss. Pallavi Dhawane Student Representative (Girls)

The IQAC Coordinator welcomes all the members to the meeting.

1. The IQAC coordinator along with members approved the minutes of meeting held on 20/06/2019.
2. Review of RTMNU result of Summer-2018 was taken. The subjects having result less than 60% were identified. The Principal given instructions to all departmental HODs to submit the action plan to for improvement of subjects results.
3. The IQAC coordinator explained about the importance of Alumni interaction, alumni support to the college and alumni association activities. He was of the opinion that in addition to the feedbacks taken from the students, parents and employers.
4. The IQAC coordinator discuss about the new initiatives like skill employability, feedback system and encourage for research and development for students.
5. The two days workshop on Emotional Intelligence has organize for student and faculty members and non- teaching staff.

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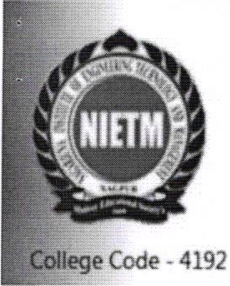
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Action taken Report

<u>Sr. No.</u>	<u>Particulars of agenda which are discussed</u>	<u>Action Taken</u>
1	Approval of minutes of meeting held on 20/06/2019 and action taken report.	The IQAC unanimously approved the minutes of meeting held on 20/06/2019.
2.	Review of RTMNU result of Summer-2017 examination.	The Principal and Vice Principal congratulated to all HODs for there best departmental result. Also they instructed to those subject teacher having less than 60% result in their subjects to take extra classes and efforts.
3.	Alumni interaction.	The IQAC coordinator requested the alumnus to participate alumni meeting regularly and to share the information about current trends & their expectations.
4.	Quality initiatives from academic year 2019-20.	The IQAC co-ordinator given instruction about structural feedback system and arranging a workshop on webex.
5.	Conduction of two days workshop on 'Emotional Intelligence' for faculty members and students	The principal given instruction to all the members of IQAC about to conduct the workshop.

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NOTICE OF MEETING (A. Y. 2019-20)

This is to inform that the meeting of IQAC committee members, including co-coordinator is scheduled on dated 23/11/2019 at IQAC center.

Agenda

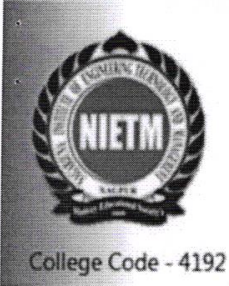
1. Approval of minutes of Internal Quality Assurance Cell held on 04/09/2019 an action taken report.
2. Activities to be planned as per Academic Calendar for even semester for Session 2019-20
3. Conduction of Sessional Examination.
4. Preparation of Academic Policy for session 2019-20.



Principal

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Minutes of Meeting

Date: 23/11/2018

Time: 2:00 p.m.

Venue: Board Room

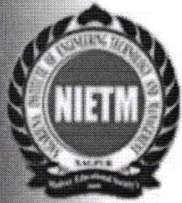
Following members were present for the meeting:

1. Dr. S. M. Kelo, Principal
2. Dr. M. K. Rahangdale, Coordinator.
3. Prof. H. V. Sondawale, HOD, Mechanical Engineering.
4. Prof. Sweta Moon, HOD, Electrical Engineering.
5. Prof. Pawan Raut, HOD, Computer science and engineering.
6. Prof. Parimal Dhote, HOD, Civil Engineering.
7. Mr. Pravin Wat, Placement Officer.
8. Mr. Shubham Jallawar Student Representative (Boys)
9. Miss. Pallavi Dhawane Student Representative (Girls)

The IQAC Coordinator welcomes all the members to the meeting.

1. The IQAC coordinator along with members approved the minutes of meeting held on 20/09/2019.
2. All the activities are to be planned strictly adhering to Academic calendar for even semester for session 2019-20.
3. The Principal and vice principal given instructions to all HODs regarding the Sessional examination. They also suggested to provide question bank to the students. Principal also instructed to all faculties to prepare question papers as per university exam pattern.
4. Academic Calendar for the next semester was designed, which is to be followed by each department.

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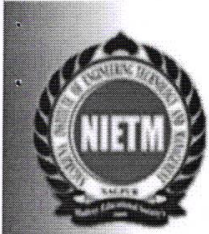
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Action taken Report

<u>S.No.</u>	<u>Particulars of agenda which are discussed</u>	<u>Action Taken</u>
1	Approval of minutes of Internal Quality Assurance Cell held on 04/9/2019 an action taken report.	The IQAC unanimously approved the minutes of meeting held on 04/09/2019.
2.	Activities to be planned as per Academic Calendar for even semester for the session 2019-20.	Action plan was prepared by all HODs for even semester. As per the academic calendar number of curricular and extra curricular activities were conducted
3.	Conduction of Sessional Examination	Sessional examination was conducted successfully as per academic calendar. Valuation also be done centrally and result also displayed after end of examination.
4.	Preparation of Academic Policy for session 2018-19	Principal instructed coordinator to prepare Academic Policy and Academic Calendar in consultation with all HODs for upcoming semester.

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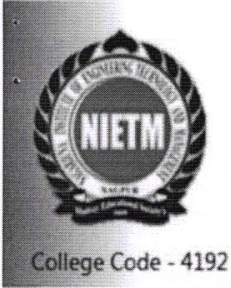
This is to inform that the meeting of IQAC committee members, including co-coordinator is scheduled on dated 20/01/2020 at IQAC center.

Agenda

1. Approval of minutes of Meeting held on 23/11/2019 and action taken report
2. Review of the activities carried out in odd semester 2019-20
3. Planning for the academic session 2019-20 even semester.
4. Organizing training, workshops and industrial visit for students.

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Minutes of Meeting

Date: 20/01/2020

Time: 2:00 p.m.

Venue: Board Room

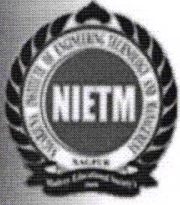
Following members were present for the meeting:

1. Dr. S. M. Kelo, Principal
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4. Prof. Sweta Moon, HOD, Electrical Engineering.
5. Prof. Pawan Raut, HOD, Computer science and engineering.
6. Prof. Parimal Dhote, HOD, Civil Engineering.
7. Mr. Pravin Wat, Placement Officer.
8. Mr. Prabhudas Hage Student Representative (Boys)
9. Miss. Pragati Chowke Student Representative (Girls)

The IQAC Coordinator welcomes all the members to the meeting.

1. The IQAC coordinator along with members approved the minutes of meeting held on 12/03/2019.
2. The IQAC coordinator briefed about the activities carried out by in odd semester 2019-20
3. Principal and IQAC co-ordinator given instructions to all HODs regarding preparation of plan and activities for even semester. Also it was decided the faculty from each department will publish research paper in the session. It was also focus on conduct the activities adhering strictly as per academic calendar for even semester.
4. Various training programs, workshops and industrial visit were decided to conduct for the students and the supporting staff

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Action taken Report

S.No.	<u>Particulars of agenda which are discussed</u>	<u>Action Taken</u>
1	Approval of minutes of Internal Quality Assurance Cell held on 23 /11 /2019 an action taken report.	Minutes of previous meeting were confirmed.
2.	Review of the activities carried out in odd semester 2019-20	Presentation was given by the IQAC coordinator on report on events organized in the session 2019-20. All members appreciated the efforts taken by all the departments & team members for organizing & successfully conducting the events.
3.	Planning for the academic session 2019-20 even semester.	Action plan was prepared by all HODs for even semester. As per the academic calendar number of curricular and extra curricular activities were conducted
4.	Organizing training, workshops and industrial visit for students.	The Principal given instruction to T & P officer to conduct the industrial visit for students.

Principal

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