

Board of Trustees of Maitrey Education Society's

President / Chairman

Secretary

Treasurer

IQAC

DIRECTOR / PRINCIPAL

Committees

OFFICE SUPERINTENDENT

HOD - CSE

HOD - AITML

HOD - ME

HOD - EE

HOD - CE

HOD - MBA

Training & Placement Head

Exam Incharge

Teaching & Teaching Assisting staff of concerned Department

Scholarship Clerk

Accountant / Cashier

Student Section Clerk

Supporting Staff

Librarian

Sport In-Charge

Incubation Center

R&D Head

Workshop Superintendent

Store Incharge

Warden (Boys Hostel)

Warden (Girls Hostel)

GOVERNING BODY

MINUTES OF MEETING



Maitrey Educational Society's

Nagarjuna

Institute of Engineering, Technology & Management

College Address : Village Satnavari, Amravati Road, NAGPUR - 440 023

Mobile No. : 9579850361, 362, 363

E-mail : maitrey.ngp@gmail.com Website : www.nietm.in

LIST OF TRUSTEES 2024-26

Sr. No.	Name of Trustee	Designation
1	Shri Ajay B. Waghmare	President
2	Sou. Bhavna Sukhdeve	Vice President
3	Shri Pradip Nagrare	Secretary
4	Shri Ashwajit Gaikwad	Assistant Secretary
5	Shri Kuldeep P. Ramteke	Treasurer
6	Shri. Sandip S. Kamble	Member
7	Shri Vijay Meshram	Member
8	Sau Alka V. Meshram	Member
9	Shri. Varun Motghare	Member
10	Shri. Aditya Ashish Deogade	Member
11	Shri Madan A Matey	Member



Maitreya Educational Society's

Nagarjuna

Institute of Engineering, Technology & Management

College Address : Village Satnavari, Amravati Road, NAGPUR - 440 023

Mobile No. : 9579850361, 362, 363

E-mail : maitrey.ngp@gmail.com Website : www.nietm.in

Date:- 01/10/2024

NOTICE

This is to inform you that the Executive Committee Meeting of Maitreya Educational Society will be held on Sunday, 6th October 2024, at 11:30 AM at Hotel Tuli Imperial, Ramdaspath, Nagpur in an audio-visual format. The meeting will discuss and decide on the following agenda items. All esteemed trustees are kindly requested to attend.

Agenda:-

1. Commencement of the Meeting – Welcome address by the Chairperson.
2. Reading and Confirmation of the Previous Meeting Minutes.
3. Presentation of the Report by the Secretary.
4. Approval of the Budget for Financial Year 2024-25.
5. Review of Admissions for Academic Session 2024-25.
6. Discussion on Appointment of New Principal.
7. Other Matters.
8. Vote of Thanks

President

Secretary





Maitrey Educational Society's

Nagarjuna

Institute of Engineering, Technology & Management

College Address : Village Satnavari, Amravati Road, NAGPUR - 440 023

Mobile No. : 9579850361, 362, 363

E-mail : maitrey.ngp@gmail.com Website : www.nietm.in

Date:- 06/10/2024

Minutes of Governing Council Body held on 6th October 2024

Academic Year 2024 – 2025

Agenda: Review and Approval of Strategic Plan

The Governing Body reviewed and validated the minutes of the previous meeting held on May 11, 2024. Furthermore, the Strategic Plan detailed in those minutes received formal approval.

1. Commencement of the Meeting and Welcome Address by the Chairperson:

The Chairperson called the meeting to order at 11:30 AM and welcomed all the esteemed trustees and attendees.

2. Reading and Confirmation of the Minutes of the Previous Meeting:

The minutes of the previous meeting were read by the Secretary and confirmed unanimously by the members.

3. Presentation of the Report by the Secretary:

The Secretary presented a detailed report on the activities and achievements since the last meeting. The report was accepted and appreciated by the members.

10. Approval for Constructing Internal Roads:

The proposal to construct internal roads in the college as per NAAC evaluation criteria, at an estimated cost of ₹20,00,000/- (₹20 Lakhs), was approved.

11. Initiating the Process for Autonomous College Status:

The committee agreed to initiate the process for obtaining Autonomous College status for the upcoming academic year.

12. Approval for the Appointment of a Consultant:

Approval was granted to appoint a consultant for planning educational and human resource development projects.

13. Approval for Appointing a New Architect:

The proposal to appoint a new architect to prepare the master plan for the entire campus was approved.

14. Other Matters Arising with the Permission of the Chairperson:

No additional matters were raised.

15. Approval for Mega- Placement Drive:

Proposal for the Mega placement drive will be held in few months.

16. Approval for Basketball Ground:

The proposal for the construction of a basketball ground has been approved. A budget of 12 lakh rupees has been sanctioned for the project, which will be completed in the coming months.

4. Discussion and Approval of the Budget for the Financial Year 2024-25:

The proposed budget for the financial year 2024-25 was presented and discussed. The budget was approved unanimously.

5. Review of Admissions for the Academic Session 2024-25:

The admissions data for the academic session 2024-25 was reviewed. The committee noted the progress and suggested further measures to improve the admission process.

6. Discussion on the Appointment of a New Principal:

The committee discussed potential candidates for the position of Principal. It was decided to form a selection committee to finalize the appointment.

7. Approval of the Design for a New Entrance Gate and Boundary Wall for the College:

The proposed design for the new entrance gate and boundary wall was presented and approved.

8. Approval of the Proposal for Constructing a New Canteen Building:

The proposal for constructing a new canteen building at an estimated cost of ₹21,00,000/- (₹21 Lakhs) was discussed and approved.

9. Approval to Prepare a Proposal for Building a New Hostel:

The committee approved the preparation of a proposal for a new hostel for 100 students, estimated to cost ₹1,50,00,000/- (₹1.5 Crores), to be executed over two years.

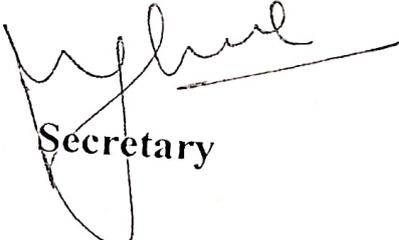
17. Vote of Thanks:

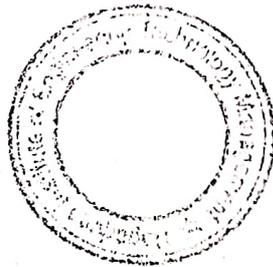
The Secretary delivered the vote of thanks, expressing gratitude to all members for their active participation.

16. Declaration of Meeting Adjournment:

The Chairperson declared the meeting adjourned at 2:00 PM.

President


Secretary



Date:- 08/06/2024

NOTICE

This is to inform you that the Biennial General Meeting of the institution is scheduled to be held online on Sunday, 23rd June 2024, at 11:00 AM. The meeting will discuss and decide on the following agenda items. All esteemed trustees are kindly requested to attend.

Agenda:-

1. Commencement of the Meeting and Introductory Remarks.
2. Conducting the Biennial Election Process for the 2024-2026 Executive Committee.
3. Approval of Incubation Centre.
4. Vote of Thanks.
5. Declaration of Meeting Adjournment.

President

Secretary



3. Approval of Incubation Centre:

The proposal to establish an incubation centre in the college has been reviewed and approved by the management. The initiative has received formal acceptance and approval.

4. Vote of Thanks:

A vote of thanks was delivered by Mr. Kuldeep Ramteke to the Chairperson, the election officers, and all participants for their cooperation and participation.

5. Declaration of Meeting Adjournment:

The meeting was adjourned at 14.00 pm.

President




Secretary

4. Discussion on the Appointment of a New Principal:

The need for a new principal was discussed, including potential candidates and selection criteria.

Resolution: It was decided to form a selection committee to expedite the appointment process.

5. Discussion and Decision on Additional Building Construction Required for the College:

The requirement for additional infrastructure to accommodate growing student numbers was considered.

Resolution: The construction project was approved, and a detailed plan and budget will be presented in the next meeting.

6. Approval for English Communication Software and ERP License Renewal:

The management has approved the renewal of the subscription for the English communication software and ERP license. The necessary budget for these renewals has also been sanctioned.

7. Approval of Annual Hostel Expenses:

The annual expenses for the girls' and boys' hostels have been approved, and the required amount has been sanctioned. The Principal will oversee and manage the implementation of these expenses.

8. Other Matters Arising with the Permission of the Chairperson:

No additional matters were raised.

Date:- 11/05/2024

Minutes of Governing Council Body held on 11th May 2024

Academic Year 2023 – 2024

Agenda:- Review and Approval of Strategic Plan.

The Governing Body reviewed and confirmed the minutes of the previous meeting held on 26/09/2023. Additionally, Strategic Plan outlined in those minutes was approved.

1. Commencement of the Meeting and Introductory Remarks:

The meeting was called to order by the Chairperson at 11:30 AM. The Chairperson welcomed all attendees and outlined the agenda for the meeting.

2. Reading and Confirmation of the Minutes of the Previous Meeting:

The minutes of the previous meeting held on 27th April 2024 were read aloud.

Resolution: The minutes were confirmed and approved without amendments.

3. Approval of the Balance Sheet for the Financial Year 2023-24:

The balance sheet for FY 2022-23 was presented and reviewed.

Resolution: The balance sheet was unanimously approved.

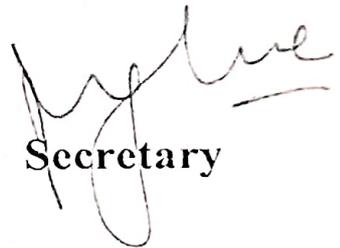
9. Vote of Thanks:

A vote of thanks was extended by [Name of Trustee/Member] to the Chairperson and all attendees.

10. Declaration of Meeting Adjournment:

The meeting was adjourned at 14.00 pm.

President


Secretary



Date:- 11/04/2024

NOTICE

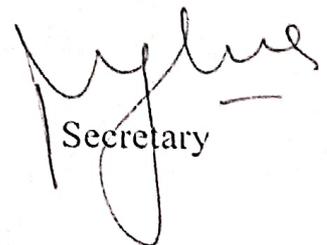
This is to inform you that the General Meeting of the institution is scheduled to be held on Saturday, 27th April 2024, at 11:30 AM at Hotel Tuli Imperial, Ramdaspath, Nagpur. The meeting will discuss and decide on the following agenda items. All esteemed trustees are kindly requested to attend.

AGENDA:-

1. Commencement of the Meeting and Introductory Remarks.
2. Reading and Confirmation of Previous Meeting Minutes.
3. Discussion on Admissions for the Academic Session 2024-25.
4. Approval of the Budget for the Financial Year 2024-25.
5. NAAC Accreditation Matters.
6. Other Matters.
7. Vote of Thanks.
8. Adjournment.

President




Secretary



Maitrey Educational Society's

Nagarjuna

Institute of Engineering, Technology & Management

College Address : Village Salnavari, Amravati Road, NAGPUR - 440 023

Mobile No. : 9579850361, 362, 363

E-mail : maitrey.ngp@gmail.com Website : www.nietm.in

Date :- 28/04/2024

Minutes of Governing Council Body held on 27th April 2024

Academic Year 2023 – 2024

Agenda:- Review and Approval of Strategic Plan.

The Governing Body reviewed and confirmed the minutes of the previous meeting held on 26/09/2023. Additionally, Strategic Plan outlined in those minutes was approved.

1. **Commencement of the Meeting and Introductory Remarks:**

The meeting was called to order by the Chairperson at 11:30 AM, who welcomed all attendees and provided an overview of the agenda.

2. **Reading and Confirmation of Previous Meeting Minutes:**

The minutes of the previous meeting were read and confirmed without any amendments.

Resolution: The minutes were unanimously approved.

3. **Discussion on Admissions for the Academic Session 2024-25:**

- **First-Year Admissions:** The process and criteria for first-year admissions were discussed.
- **Direct Second-Year Admissions:** Guidelines for lateral entry were reviewed and agreed upon.

Resolution: The proposed admission guidelines for 2024-25 were approved.

4. Approval of the Welfare Department-Sponsored Project:

The proposed welfare project was discussed, including its scope and funding details.

Resolution: The project was approved unanimously.

5. Approval of the Budget for the Financial Year 2024-25:

The proposed budget for FY 2024-25 was presented and discussed.

Resolution: The budget was approved with no changes.

6. NAAC Accreditation Matters:

Preparations for the National Assessment and Accreditation Council (NAAC) evaluation were discussed and well informed to the IQAC.

Resolution: The committee decided to form a task force to oversee the NAAC preparation.

7. Other Matters:

No additional matters were raised.

8. Vote of Thanks:

A vote of thanks was extended by [Name of Trustee/Member] to the Chairperson and attendees.

9. Adjournment:

The meeting was adjourned at 13.30 pm.

President

Secretary